



## Job Title: Sr.Legal Manager

### Job Description:

We are seeking an experienced and proactive Senior Manager - Legal to join our team. In this key role, you will manage and oversee a variety of legal functions, including drafting product notes, ensuring compliance with insurance and finance regulations, developing HR policies and agreements, and drafting Memoranda of Understanding (MOUs).

### Key Responsibilities:

1. Drafting Product Notes: Develop and review detailed product notes for internal and external use, ensuring accuracy and clarity.
2. Compliance and Legal Aspects of Insurance and Finance: Oversee compliance with insurance and finance regulations, advise on legal risks, and ensure adherence to applicable laws.
3. HR Policies and Agreements: Draft and update HR policies, procedures, and employee agreements in alignment with labor laws and industry standards.
4. MOUs: Prepare, review, and negotiate MOUs with partners and stakeholders, ensuring they reflect agreed-upon terms and protect the company's interests.
5. Strong Communication Skills: Effectively communicate complex legal concepts to non-legal stakeholders and manage relationships with internal and external partners.

### Requirements:

1. Education: LL.B required, LL.M preferred (specialization in corporate law, finance law, or labor law is a plus).
2. Experience: 4-5 years of relevant legal experience, with expertise in insurance, finance, and HR law.
3. Skills: Proven expertise in drafting legal documents, regulatory compliance, strong interpersonal and communication skills, organizational skills, and the ability to handle multiple tasks.

### Benefits:

- Competitive salary and performance-based incentives.
- Flexible work hours options.
- Continuous learning and professional development opportunities.
- Dynamic and inclusive work culture with opportunities for growth and advancement.

*If you meet the above qualifications and are passionate about creating innovative web solutions, we encourage you to apply for this exciting opportunity. Join us in shaping the future of web development!*

